



## DONATION REQUEST FORM

Organizations applying for a donation should submit a completed Donation Request Form signed by the requesting individual or organization and sent to:

Premier Federal Credit Union  
 ATTN: Marketing Department  
 1400 Yanceyville Street, Greensboro, NC 27405

When completing the Donation Request Form, make certain the following is clearly identified:

- Description of the organization, including its history, purpose and proposed project
- A statement of need and a description of the methods chosen to meet its goal
- A list of other supporters, all levels of funding, and the amount and/or items being requested
- Proof of tax-exempt status under Section 501(c) of the Internal Revenue Code.

Requests must be received **at least 30 business days prior** to the event. If your request is denied, your organization may apply again during the next calendar year.

**THE INFORMATION BELOW IS REQUIRED FOR CONSIDERATION OF THIS REQUEST.  
 PLEASE RETURN THIS COMPLETED APPLICATION TO THE ADDRESS ABOVE**

Name of Organization:	501(c)(3) ID:
Executive Director (name):	Phone:
Physical Address:	
Mailing Address (if different):	
Contact Person for Request:	Phone:
Submission Date of Request:	
Date Donation is Needed:	
Mission Statement of Your Organization:	
Specific amounts/items requested:	
Please describe how and when the funds (or items) will be used:	
How will Premier Federal Credit Union's donation be acknowledged?	

**YOUR ORGANIZATION WILL BE NOTIFIED BY MAIL WHEN A DECISION IS REACHED BY THE COMMITTEE.**

**The Premier Difference...*experience it!* <sup>SM</sup>**